



May 8, 2026

Sai Rahul Poruri

FOSS United Foundaiton, 680, Fortuna I, 8th Main Rd, 14th cross, 3rd Phase, J. P. Nagar, Pin:560078
Karnataka

Sub: Information under the RTI Act, 2005

Dear **Sai Rahul Poruri**,

This has reference to your online RTI application registration no. IIMAD/R/E/26/00049 dated April 09, 2026, received by us vide inward no.13. Please find our response to the queries as below:

Response to information sought:

1. Please provide an exhaustive list of educational software

Response: The information sought is already available in the public domain on the Institute's official website. Details pertaining to academic software including those used for academic & research purposes, are published under the "Information & Communication Technology (ICT)" section.

The applicant is requested to refer to our IIMA website under the ICT Department webpage for the relevant details. (<https://iima.ac.in/the-institute/administration/ICT-Department>)

As per Section 7(1) of the RTI Act, 2005, read with established practice, information that is already available in the public domain is not required to be reproduced.

2. Please provide the funds allocated, disbursed and utilised by your institution towards educational software, from financial years 2020-21 to 2024-25

Response: The asked financial information is available in the public domain through the Institute's Annual Reports for the respective financial years. The Annual Reports, along with audited financial statements, are published on IIMA website under the "Administration – RTI" section. (<https://iima.ac.in/the-institute/administration/RTI>)

The expenditure incurred on software forms part of the relevant heads in these financial statements for the financial years 2020–21 to 2024–25.

The applicant is therefore requested to refer to the above-mentioned Annual Reports available on the Institute's website. As per the provisions of the RTI Act, 2005, information already available in the public domain is not required to be reproduced.

3. Please provide a year-wise breakdown on each of the educational software listed in Item 1, from financial years 2020-21 to 2024-25.

Response: The information sought is already available in the public domain on the Institute's official website. Details of educational and academic software used by the Institute are available under the "Information & Communication Technology (ICT)" section of the website. (<https://iima.ac.in/the-institute/administration/ICT-Department>)

Further, financial information, including expenditure incurred on software, is available in the Institute's Annual Reports along with audited financial statements for the respective financial years, published under the "Administration – RTI" section of the website. (<https://iima.ac.in/the-institute/administration/RTI>)

A consolidated, year-wise breakdown of expenditure for each individual software, in the specific format requested, is not maintained separately by the Institute. The relevant information forms part of broader disclosures already available in the public domain as indicated above.

4. Please provide the document enlisting the standard operating procedure or guidelines for deciding to acquire or renew the license for an educational software from financial years 2020-21 to 2024-25 with a year-wise breakdown.

Response: IIMA adheres to the provisions of the General Financial Rules (GFR), 2017, and subsequent amendments, for all procurement activities. Procurement of educational software, including acquisition and renewal of licenses, is carried out in compliance with applicable GFR provisions relating to procurement of goods and services (including Rules 149–173, as applicable).

Depending on the nature, value, and urgency of the requirement, procurement is undertaken through appropriate channels such as the Government e-Marketplace (GeM) portal, the e-Procurement portal, or other prescribed tendering processes in line with GFR norms.

IIMA follows its internal Standard Operating Procedures (SoP) for software procurement, which are aligned with GFR guidelines and approved procurement practices. These procedures govern the decision-making process for acquisition and renewal of software licenses.

However, no separate consolidated or year-wise document exclusively detailing guidelines for deciding acquisition or renewal of educational software licenses for each financial year from 2020–21 to 2024–25 is maintained by the Institute.

5. Please provide Office Memorandums, Minutes of Meeting, Official Communications or internal communications recording the reason for each educational software acquired or renewed from financial years 2020-21 to 2024-25 with an year-wise breakdown between 1st April 2020 (FY 2020-2021) to 31st March 2025 (FY2024-2025). Please allow file inspections of all documents herein.

Response: The procurement and renewal of educational software at IIMA are driven by academic requirements arising from teaching, research, and course curriculum needs. Such requirements are identified by academic units in consultation with offices of the Deans, respective Chairpersons, Teaching Faculty Members as part of the academic planning and course delivery process.

Decisions regarding acquisition or renewal of software licenses are based on functional necessity for pedagogy and research and are processed in accordance with the Institute's established procurement procedures and the provisions of the General Financial Rules (GFR), 2017.

The requirement for specific software is generally embedded within academic activities and course delivery across academic years and terms and continues on a recurring basis with version upgrades and additional functional modules, as applicable. Further, most such software is subscription-based in nature, and renewals may be undertaken for multiple years at a time, depending on commercial considerations and overall cost-effectiveness. Accordingly, separate and detailed Office Memorandums, Minutes of Meeting, or recorded justifications for each individual instance of procurement or renewal may not exist as distinct documents. The information sought in the form of a consolidated, year-wise compilation of reasons for each software acquired or renewed during FY 2020-21 to FY 2024-25 is not maintained by the Institute.

As regards inspection of records, only such identifiable and existing documents, as are available and retrievable without disproportionate diversion of resources, can be provided for inspection in accordance with the provisions of the RTI Act and applicable rules, upon submission of a specific request indicating the records required.

Thanks.

Yours faithfully,



(Dr. Mukesh Sharma)

Central Public Information Officer

Phone: 079 - 7152 4691 ; E-mail : pio@iima.ac.in

In case you are not satisfied with the above reply, you may prefer an appeal to *Col. (Dr.) Jagdish C. Joshi (Retd) CAO, IIM Ahmedabad, Vastrapur, Ahmedabad-380015* within 30 days from the receipt of this letter.